

LANDSCAPING SCOPE OF WORK

Scope of Work:

1. Maintenance of indoor and outdoor plants consisting of Avenue shrubs, potted plants and other trees by way of regular pruning, trimming, re-potting, application of pesticides, manure and fertilizers at proper intervals.
2. Pruning of tree roots if any obstruction to the pedestrian
3. To maintain the lawns with adequate watering, weeding and application of manure, cutting and mowing of the lawns.
4. Apply proper quantity of pesticides, fertilizers, farmyard manure etc. as per the requirement.
5. To remove unwanted soil from the basins of trees and replace with necessary soil/tank silt etc.
6. Adequate precaution and preventive measures to be adopted to eradicate pests and termites
7. Any damage which would result in the decay of the plant including nonsprouting to the desired scale will have to be replaced by the agency
8. The agency shall make available adequate number of labours to cover all the works as per scope and schedule of work as specified and shall engage full time supervisor to allocate works on day-to-day basis
9. MWC would provide:
 - Water supply: The agency will be supplied water, free of any charges, by MWC. The water will be supplied at selected points as per the system laid out, from where the agency will have to make its own arrangements for watering the plants.
 - Saplings/trees/shrubs etc. for deceased plants which will be provided by the agency.
10. Maintenance of all existing trees, shrubs, plants etc. will commence concurrently with the contract.
11. The scope of work covers maintenance of the trees, regular watering, making basins, tying supports, applying soil/manure, fertilizers etc as and when required. The work needs to be monitored through the supervisor appointed by you. Any damage which could result in the decay of the plant including non-sprouting to the desired scale will be replaced by the agency at its own cost.
12. The scope of work also covers uprooting, disposal of the weeds, bushes that grows in the open areas and footpath of the Estate. This will be undertaken as a continuous process and the growth of weeds should be

removed immediately. The agency would ensure that while undertaking such measures, the landscape and gardens of MWC are not adversely affected.

13. To report on regular basis to the MWC authorized official about the distribution of work, growth of trees, quantity of pesticides, fertilisers, mortality plantation etc., to be applied by the supervisor deployed by the agency.
14. The agency shall maintain such records which are necessary under the various acts and enactments towards Provident Fund membership and Employees State Insurance Scheme and recover the same as and when they become eligible.
15. The agency should take utmost care while digging so that there is no damage to the electrical cables, wires and pipes lines, which could cause accidents and endanger human life. All such damages will be payable by the agency for rectification/ replacement of cables etc.
16. The agency should have full control over its labour so that they do not cause any disturbance or damage any property of client or in any way harm the activities of the client.
17. The agency will submit to the authorised official of MWC the monthly maintenance bills and payments will be released in the first week of every month. Agency shall submit proof of payment made towards PF & ESI for all employees and towards service tax every month along with the bill.
18. To remove and shift the waste aggregated like fallen and cut leaves of plant and trees, etc. to the yard as per the directions by MWCDL.
19. Providing status report about the plants in the approved format along with the monthly report
20. Ensure water consumption per day for landscaping in the existing area as per the schedule.
21. Watering as per schedule - Approximate requirement of water would be: - 900 KL (April to Sep), 600 KL (Jan to March) & Below 400 KL (Oct to Dec)
22. Irrigation system maintenance - Replacement of sprinklers, Valves and Nozzle whenever required, removal of pipe line condensation, sealing of joint & specials leak etc.
23. Water body maintenance (cleaning and maintenance of water fountain, foaming set, Valves & Sand filter etc) Replacement of tiles, Motor rewinding, fountain lights, major civil works and control panel will not cover in this contract and the same will be done on additional cost

Schedule of Work

Daily

Cleaning and sweeping of lawn, planted area & foot path side.

Watering to lawn, potted plants, and shrubs.

April – June (Daily)

July – September (need based)

October – March (Alternate days)

Once in a week

Alternately shifting potted plants from inside to outside

Once in a month

Aerating roots by digging around plant stem and clearing the basin

Removing of weeds from lawns, between pavement joints on inner ring road, stone pavement, plant basin, etc

Once in three months

Cutting of vegetation/branch, replacing the soil & re-potting the plants

Application of Manure/Soil, fertilizer to lawns, potted plants, shrubs and plants

Total Landscape details – MWCDL

- a. Total Trees – 16,695 Nos
- b. Shrubs – 2,57,846 Nos (12,892 Sq mts)
- c. Lawn – 65,000 Sq mts
- d. Ground Cover – 12,550 Sq.mts
- e. Nursery – 1 Acre
- f. Water Fountain – 1
- g. Irrigation system – Available for 8 Acres